



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

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MEADOWLANDS AREA YMCA MEMBERSHIP POLICY

MEMBERSHIP POLICY:

The Meadowlands YMCA has designed the following Membership Policies & Rules to ensure a safer and more enjoyable environment in which to exercise. So, please be thoughtful and observe the Policies and Rules that you, and all members, agree to follow. The YMCA may, in its sole discretion, modify the Policies and Rules without notice at any time. It's your responsibility to know and follow the most current Policies and Rules in accordance with your YMCA membership contract.

VIOLATION OF RULES:

If any member violates any of the Policies or Rules, the YMCA will ask that person to stop or with management is possible. A violation may also cause the YMCA to terminate the violator's membership according to the terms of their Membership Agreement.

Entrance Policy:

A. MEMBERSHIP KEY CARDS :

Membership cards are issued upon joining the YMCA. Please present your membership card each time you enter the facility and when registering for programs for quicker service. Members without their membership card, spectators or guests must check in at the Welcome Center. Lost card will be replaced for a \$5 fee.

B. CHECK - IN:

You enter the YMCA by presenting your membership card to the staff on duty at the Welcome Center Desk. Your image will appear on the check-in screen when the computer scans your card. If you forget your card, you will be warned up to 3 times before you may be denied access to the facility if you do not purchase a new swipe card.

C. LOCKER ROOMS

The men's and women's locker rooms are for members and guests eighteen (18) years and older. Members and guests ages 17 and younger are to use the boy's and girl's locker rooms. Young children who need to be supervised by a parent are to use the family locker room and be supervised at all times.

The family locker room provides changing rooms for parents to assist with the children. Please do not change clothes in the common area, as this is co-ed. Use the individual changing rooms.



As a precaution, we encourage you to bring your own lock and not to bring valuables in the YMCA. The YMCA will not be responsible for lost, damaged or stolen articles.

The YMCA will have a limited number of rental lockers available on a first-come, first-serve basis. A Yearly rental fee will be assessed. Cancellation of the rental locker may be done at the front desk and the change will be made following the same cancellation rules as membership.

-The YMCA rents lockers for a 1 time yearly fee \$90.00

For your safety, please use caution when walking on all wet surfaces in locker, shower and pool areas. Please be courteous of the other adults who are using the locker rooms.

D. TOWELS

Towels will be provided solely at the Welcome Center. A monthly Add on fee of \$10.00 will be assessed for service. Please limit your towel usage to 2 towels per visit. Please return all towels to the designated drop areas.

GUEST POLICY:

Members age 18 and older are welcome to bring guests to the Y for a 50% off a daily adult guest rate. Photo ID and a guest waiver are required for all guests. Members must co-sign the guest's waiver form and accompany their guest in the facility. Guests are entitled to the same facility and fitness class privileges as members. Guests may visit the Y up to six times per year. Members are limited to two guests per day. The Y reserves the right to limit the number of guests in the building at any given time. All guests are expected to abide by the YMCA Code of Conduct and the Rules and Regulations of the Meadowlands YMCA.

Guests under the age of 18 are not permitted on Youth, Teen, or 7th Grade memberships unless an adult accompanies the member and guest.

Guest Fee:

Adult/Young Adult: \$20.00

Youth/Teen Guests \$5.00

ATTIRE POLICY:

All members will be expected to wear proper workout attire for their particular activities. Please wear shirts during workouts and workout areas. No street clothes, street shoes or boots will be allowed in the fitness area or basketball courts. Shirts and proper footwear are required in all workout areas; open toed shoes are prohibited. Swimmers must dry off and have shirt or "cover up" on when outside the pool area. Swimsuits are required while



using the sauna. Attire must be clean and appropriate. A YMCA staff member may ask you to leave or change clothes if attire is not appropriate or may be offensive to other members.

LOST & FOUND AND VALUABLES POLICY:

The YMCA will not be responsible for articles lost, stolen or damaged at the YMCA. You are advised to leave valuables at home. Lost & Found items will be kept at the Welcome Desk for a maximum of two (2) - 6 weeks and then they are placed in the laundry room for storage until the YMCA decides to donate to charity. All lost items must be identified in person. No confirmations of found items will be given over the phone.

CODE OF CONDUCT POLICY:

Meadowland YMCA is a not-for-profit organization that embraces the core values of caring, honesty, respect and responsibility. By joining the YMCA, you as a member are agreeing to subscribe to these operating values. If at any time your behavior does not support these values, the YMCA has the right to revoke your membership status.

The YMCA is promoted as a safe and welcoming environment for all members and guests, therefore you shall:

1. Act appropriately at all times and in a mature and responsible manner
2. Respect the rights and dignity of others
3. Refrain from language or any action that can hurt or frighten another person or that falls below a generally accepted standard of conduct
4. Be responsible for your personal comfort and safety and ask any person whose behavior threatens your comfort to refrain. If you feel uncomfortable in confronting the person directly, report the behavior to a staff person, director or manager on duty.
5. The YMCA monitors the National Sex Offender Registry. Persons on this list will not be eligible for YMCA membership, program participation, guest privileges, volunteer or employment opportunities with the YMCA.

Prohibited actions specifically include:

6. Inappropriate attire
7. Smoking and the use of e-cigarettes as the YMCA is a smoke free environment
8. Angry or vulgar language includes swearing, name-calling or shouting
9. Physical contact with another person in any angry or threatening way
10. Any demonstration of sexual activity or sexual contact with another person
11. Harassment or intimidation by words, gestures, body language or any menacing behavior
12. Theft or behavior that results in the destruction of property
13. Carrying or concealing any weapons or devices or objects that may be used as weapons



14. Using or possessing illegal chemicals or alcohol on YMCA property, in YMCA vehicles or YMCA sponsored programs
 15. Using of video/photography devices throughout the facility except on Parent Observation days and at Special Events
 16. Any other conduct of any inappropriate, threatening or offensive nature
- Be mindful of personal hygiene. We reserve the right to ask a member to leave the facility if they exhibit an offensive odor.
 - Use of cell phones in the Wellness area shall be limited to audio or video playback or reading applications.
 - Members and guests shall identify themselves to staff when asked.

DAMAGE POLICY:

Members are responsible for causing damage to the YMCA property and/or property of other members.

EMERGENCY POLICY:

In the event of an emergency, contact the nearest staff member or the Welcome Desk and follow their instructions. If you are unable to find a staff member, 911 can be dialed from any phone in the facility. Please notify the local authorities to the emergency and the location.

A. EVACUATIONS:

All emergency exits are clearly marked; please familiarize yourself with their locations. Should an evacuation of the facility be required for any reason, follow the directions of YMCA staff to ensure a safe and orderly exit from the building.

1. Fire Alarm: If the fire alarm sounds please: STOP all activity: the building or wait for instructions from staff

2. Incident Reports: In the event that first aid or corrective action is provided to you or to an incident you have witnessed, the staff responding is required to ensure that proper documentation is provided for our records. Please be aware that you will need to supply information as well as a signature for the report.

B. MEMBER RESPONSIBILITY:

Members are expected to assist us in an emergency by following the instructions from staff in order to resolve the situation as efficiently and safely as possible.

SPECIAL EVENTS POLICY:



Announced special events will have precedence with facility usage. The YMCA may restrict usage for all or parts of the facility to accommodate special events. Please refer to our website, face book, and program schedule for a listing of special events and the areas they will occupy.

A. MAINTENANCE CLOSURES:

Management reserves the right to close part or all of the facility for necessary repairs and maintenance.

MEMBER ACCOUNT POLICY:

A. BILLING/DUES:

Dues will be collected on an annual or monthly basis. Annual dues will be billed one month prior to the anniversary date. Monthly dues will be collected each month by EFT (electronic funds transfer), credit card deduction, and cash payments. The funds transfer will occur on the 1st of every month. If the 1st falls on a weekend or holiday, the transfer will occur on the following business day. We require fifteen (15) days to process the monthly fees; therefore the 15th of the month is the cut-off date for changes in your electronic payments. Your monthly dues are not based upon attendance or failure to use the facility. Dues will be deducted on a month-to-month basis. Memberships may be terminated by filling out a cancellation form before the 15th of the month prior to the date of the draft. The joining fee is a non-refundable processing fee.

B. DELINQUENCY:

After electronic payments have been processed, any delinquent accounts will be notified via mail. If a member's EFT is not honored, the YMCA has the right to assess a \$20 service fee and collect all current and past due balances. If payment is not made, the membership will be terminated.

C. INACTIVE MEMBERSHIP STATUS (ON-HOLD)

Memberships run continuously unless a temporary suspension is approved in writing by YMCA Membership Director, Ryan Donahue. Upon approval, any member in good standing may convert to on-hold status at \$10.00 charge provided that he/she is temporarily relocated for a period of at least three (3) consecutive months or is ill/injured for at least thirty (30) days. No shorter time periods will be allowed. A physician's note or proof of relocation is required. Upon reactivation of the membership, normal monthly billing will proceed at the applicable rate

D. DUES ADJUSTMENT:

Dues are subject to adjustment as determined by the management and YMCA Board of Directors. Thirty (30) days notice will be given to members of any upcoming adjustments. It is your responsibility to ensure the YMCA has your current mailing address for such notices.



E. MAKE-UP AND REFUND POLICY:

No make-up classes will be scheduled in the event that the Meadowlands YMCA cancels the class. Programs missed for personal reasons cannot be made up. If a class is missed due to serious illness or injury, a credit or refund may be issued if a doctor's written confirmation of extended injury or illness accompanies the request.

F. CONTACT AND BILLING INFORMATION:

It is the responsibility of the member(s) to provide the YMCA with any changes in address, phone, e-mail, credit card expiration, or other billing information no later than ten (10) days prior to the next billing date.

G. MEMBERSHIP CLASSIFICATION DEFINED:

1. Youth Membership ages are 0 – 12 years old.
2. Teen Memberships is for 13 - 17 year olds.
3. Young Adult Membership is for 18 – 22 year olds.
4. Adult Membership is for 23 – 61 year olds.
5. Senior Membership is for 62 and older.
6. Senior Couple Membership is for two adults in the same household. 62 and older.
7. Family Memberships include two adults and any children ages 22 and under.
8. Corporate Memberships apply to the employees of a company who joins the YMCA under the provisions of the Corporate Wellness Program.
9. Paid in Full Memberships: receive 10% off for one year. NO REFUNDS

ADD ON POLICY:

Add-on monthly services are available for members at the Welcome Center. Once the Add on is agreed upon the monthly charge would be prorated for the current month. Cancellation guidelines are the same as membership policy. Members must cancel the Add on subscription before the 15th of the month to not occur future month's payment. Please see the Welcome Center for more information.

FINAICAL ASSISTANCE:

Financial assistance is available for qualified members through the scholarship program, funded by the Annual Support Campaign. We are community based and believe that our programs should be available for everyone. Stop



by the Registration desk or the Program Office to obtain a financial assistance application or you may download a copy from our website at www.YMCAinfo.org

CANCELLATION POLICY:

Memberships may be terminated by filling out a cancellation form before the 15th of the month prior to the draft. If cancelling on or after the 15th of the current month, the draft will still be in effect the following month. It will then be stopped the next consecutive month. Also, if a member chooses to rejoin the YMCA, they have a period of thirty (30) days in which to rejoin without paying the initial non-refundable joining fee.

INCLEMENT WEATHER:

In case of bad weather, please call 201-955-5300 or visit this website to get up to date information regarding program/class cancellations, delayed openings or facility closures. In the event that classes are cancelled due to bad weather, make up classes aren't available.

YOUTH POLICY:

Youth Facility Usage:

- Youth members under the age of 9 must be under the supervision of an adult at all times while at the YMCA.
- Youth members which ages are 10 to 12 year olds will have appropriate permissions.
- Any member who is 13 years or older can be independent in the Y.

- With all the youth programs offered (open youth gym, swim and youth fitness classes), it is easy to follow the policy of remaining in staff supervised areas.
- Youth members must be engaged in an activity. Wandering the building is not permitted.
- All youth activities end at 8:00 p.m. Youth may remain in the building after 8:00 p.m. with direct parent/ guardian supervision or when involved in a supervised Y program.

NOTE: Guardians must be age 18 or older.

A. Non-Facility Members:

Child/Youth Program members are only permitted in the facility to attend the YMCA program they have registered for. Program cards must be presented upon entering the facility. Parent/guardian must enter the building with the child and remain on the YMCA premises for the duration of the program.

ALWAYS BE SAFE



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To help your workouts remain the positive experiences they should be, please be aware of your surroundings and take some simple precautions. Leave valuables at home, work, or locked in the trunk of your car, and always out of plain view. If it's dark, park your car in a well-lit spot and try